

Marketing Your International Experience



Alumni & Career Services

(804) 289-8547 | careerservices.richmond.edu

Office Hours: M-F, 8:30 a.m. to 5 p.m. | Walk-in Hours: M-F, 2 to 4 p.m.

Participating in an international experience signifies **intercultural competence** that appeals to both potential employers and graduate schools.

HOW CAN YOU DEMONSTRATE YOUR INTERNATIONAL SKILLS AND INTERESTS?

FIRST, ASK YOURSELF:

- What elements of my international experiences had the most impact on me? What did I learn while abroad?
- What skills (functional, personal, work specific) did I discover and develop through my international experiences? How do these distinguish me?
- How do I want to incorporate these experiences into my career/life plans?

SAMPLE OF SKILLS AND QUALITIES GAINED FROM INTERNATIONAL EXPERIENCE:

Establish rapport quickly	Self-reliance
Function with a high level of ambiguity	High energy level
Achieve goals despite obstacles	Appreciation of diversity
Take initiative and take risks	Perseverance
Time management skills	Flexibility
Accept responsibility	Tolerance/open-mindedness
Communicate despite barriers	Assertiveness
Learn quickly	Inquisitiveness
Handle difficult situations	Self-confidence
Adapt to new environments	Independence
Able to learn through listening and observing	Resourcefulness

You must **demonstrate** how the actual skills relate to the job or graduate program for which you are applying.

SAMPLE RÉSUMÉ

EDUCATION

University of Richmond, Richmond, VA, May 2013

Bachelor of Arts, Latin American and Iberian Studies Major, GPA: 3.85

Relevant Courses: Microeconomic Theory; Macroeconomic Theory; Economic Development in Asia, Africa, and Latin America; Cultures and Nations of Latin America; Software Tools and Applications; Managerial and Financial Accounting; Business Statistics; Calculus II

Universidad de Deusto, Donostia-San Sebastián, Spain, Fall 2005

PROFESSIONAL EXPERIENCE

Intern, Highland Support Project of Guatemala, Richmond, VA, Spring 2010

- Researched the history and development of fair trade
- Synthesized findings into concise educational material displayed on the organization's website to inform volunteers and donors about the principles of fair trade

ACTIVITIES AND INTERESTS

ESL Tutor, Highland Springs Elementary School, Richmond, VA, Fall 2009-present

Administrative Volunteer, La Comunidad Hispana, Kennett Square, PA, Summer 2009

SPECIAL SKILLS

- Advanced command of written, oral, and auditory Spanish; beginning proficiency in Basque

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WHERE CAN YOU APPLY YOUR INTERNATIONAL SKILLS AND INTERESTS?

FULL-TIME JOBS:

- ANY job can have an international element!
- Career Services resources for job searching include:
 - SpiderConnect (Career Services' online database of job and internship listings, employer contacts, and events)
 - A Sampling of International website links:
 - overseasjobs.com, bunac.org, sidw.org, internationaljobs.org, anyworkanywhere.org
 - worldteach.org, goabroad.com, goinglobal.com, www.rileyguide.com
 - yesvirginia.org - learn more about how VA attracts and retains international investment
 - Jobs with the Federal Government: www.makingthedifference.org
 - Meet with a Career Advisor
- Career Services Resource Center includes the following book titles: Work Abroad: the complete guide to finding a job overseas, Work Your Way Around the World, Teaching English Overseas, Great Jobs Abroad, Alternatives to the Peace Corps, Jobs and Careers Abroad...and many more!

BRIDGE PROGRAMS:

- International service programs
 - Peace Corps: www.peacecorps.gov
 - Jesuit Volunteer Corps: www.jesuitvolunteers.org
 - Council on International Educational Exchange: www.ciee.org
 - See Career Services website for list of international volunteer and development organizations: [Career Services.richmond.edu](http://CareerServices.richmond.edu)
- Teaching abroad
 - The Japan Exchange & Teaching Programme (JET): www.jetprogramme.org
 - CIEE Teach Abroad programs: www.ciee.org/teach
- See Career Services web site for more information about bridge experiences

GRADUATE STUDY RELATED TO INTERNATIONAL CAREERS:

- International Relations/Affairs/Studies, Foreign Service, languages, culture or geographic-specific studies, law, business, health care, anything!
- Use Career Services graduate/professional school resources online and in Career Services Resource Center
- A sample of scholarships, fellowships, and grants for graduate work abroad:
 - Fulbright Grant (www.fulbrightonline.org) – graduate study and research abroad
 - The Luce Scholarship (www.hluce.org) – a year in Asia in a career related activity
 - The Rhodes Scholarship (www.rhodesscholar.org) – two years of graduate study at Oxford University England
 - The Truman Scholarship (www.truman.gov) – graduate study for students intending to pursue a career in government
 - David Boren Scholarship & Fellowship Funds (www.borenawards.org) – financial support for international undergraduate and graduate studies in non-western regions of the world
 - The American Scandinavian Foundation (www.amscan.org) – study/research in Scandinavia
 - DAAD (www.daad.org) – German Academic Exchange Service for study in Germany
 - Rotary Club (www.rotary.org) – various grants for study abroad
- Also check UR's Office of International Education website: studyabroad.richmond.edu