GOVERNMENT & INTERNATIONAL
Spring 2017

Industry-Specific Programs & Events
Office of Personnel Management Webinars
• Finding and Applying for Jobs in the Federal Government
• Writing Your Federal Resume
• Interviewing
• Pathways Programs - Recruiting and Hiring Students and Recent Graduates into Federal Careers
• Employment Opportunities for Individuals with Disabilities

Working for the Global Good
February 6, 5:30 – 6:45 p.m., International Center–Commons

A&S NEXT
February 11, 9:30 a.m. – 3:30 p.m., Alice Haynes Room

Spiders in Government & Nonprofit
February 16 – 17, Washington, D.C.
Registration Deadline: February 3

General Workshops
Resume & Cover Letter Workshops
January 18, 5 – 6 p.m., THC 321
February 7, 5 – 6 p.m., THC 321
February 20, 5:30 – 6:30 p.m., THC 321
March 21, 5 – 6 p.m., THC 346

Internship Search Workshops
January 24, 5 – 6 p.m., THC 321
February 13, 5 – 6 p.m., THC 321
March 22, 5 – 6 p.m., THC 321

Spring Spider Career Expo
January 27, 12 – 3 p.m., Queally Center
• Spring Spider Career Expo Prep Session
  January 23, 5:30 – 7 p.m., THC 305
• Diversity Networking Brunch
  January 27, 10:30 – 11:45 a.m., Queally Center

Interview Workshops
January 30, 5 – 6 p.m., THC 321
February 15, 5 – 6 p.m., THC 321
March 29, 5:30 – 6:30 p.m., THC 321

LinkedIn 101: Establishing Your Profile
January 31, 5 – 6 p.m., THC 305

Professional Communication Workshops
February 8, 5 – 6 p.m., THC 321
March 28, 5 – 6 p.m., THC 321

Focusing Your Job Search
February 15, 5 – 6 p.m., Wilton Center

Job Search Strategies Workshop
February 21, 5 – 6 p.m., THC 305

MBTI Workshop: Link Your Personality Type to Majors and Careers
February 27, 4 – 6 p.m., International Center Commons

Choosing a Major Workshop
March 15, 4 – 5 p.m., Wilton Center Multi faith Room

Applying to Graduate School Workshop
April 3, 5 – 6 p.m., THC 321

LinkedIn 102: Leveraging Your Network
April 4, 5 – 6 p.m., THC 305

For more info and to register, log in to SpiderConnect!

CAREERSERVICES.RICHMOND.EDU

GOVERNMENT & INTERNATIONAL
Spring 2017

Industry-Specific Programs & Events
Office of Personnel Management Webinars
• Finding and Applying for Jobs in the Federal Government
• Writing Your Federal Resume
• Interviewing
• Pathways Programs - Recruiting and Hiring Students and Recent Graduates into Federal Careers
• Employment Opportunities for Individuals with Disabilities

Working for the Global Good
February 6, 5:30 – 6:45 p.m., International Center–Commons

A&S NEXT
February 11, 9:30 a.m. – 3:30 p.m., Alice Haynes Room

Spiders in Government & Nonprofit
February 16 – 17, Washington, D.C.
Registration Deadline: February 3

General Workshops
Resume & Cover Letter Workshops
January 18, 5 – 6 p.m., THC 321
February 7, 5 – 6 p.m., THC 321
February 20, 5:30 – 6:30 p.m., THC 321
March 21, 5 – 6 p.m., THC 346

Internship Search Workshops
January 24, 5 – 6 p.m., THC 321
February 13, 5 – 6 p.m., THC 321
March 22, 5 – 6 p.m., THC 321

Spring Spider Career Expo
January 27, 12 – 3 p.m., Queally Center
• Spring Spider Career Expo Prep Session
  January 23, 5:30 – 7 p.m., THC 305
• Diversity Networking Brunch
  January 27, 10:30 – 11:45 a.m., Queally Center

Interview Workshops
January 30, 5 – 6 p.m., THC 321
February 15, 5 – 6 p.m., THC 321
March 29, 5:30 – 6:30 p.m., THC 321

LinkedIn 101: Establishing Your Profile
January 31, 5 – 6 p.m., THC 305

Professional Communication Workshops
February 8, 5 – 6 p.m., THC 321
March 28, 5 – 6 p.m., THC 321

Focusing Your Job Search
February 15, 5 – 6 p.m., Wilton Center

Job Search Strategies Workshop
February 21, 5 – 6 p.m., THC 305

MBTI Workshop: Link Your Personality Type to Majors and Careers
February 27, 4 – 6 p.m., International Center Commons

Choosing a Major Workshop
March 15, 4 – 5 p.m., Wilton Center Multi faith Room

Applying to Graduate School Workshop
April 3, 5 – 6 p.m., THC 321

LinkedIn 102: Leveraging Your Network
April 4, 5 – 6 p.m., THC 305

For more info and to register, log in to SpiderConnect!

CAREERSERVICES.RICHMOND.EDU
GOVERNMENT & INTERNATIONAL

GOVERNMENT

Deadlines
Start NOW. Applications can take a long time and background checks may be needed. It is good idea to start applying 6-8 months before you want to work. Deadlines for summer internships are typically in the early fall for Federal, State and Local positions.

Network, network, network.
1. Seize any opportunity to meet people who work in public service
2. Find internships
3. Build GREAT references

Federal Positions
There are over 170 federal government agencies. Wow! That means you can find just about any type of job or internship opportunity with the Federal Government.
1. Start learning about the federal application process: www.gogovernment.org
2. Create a federal resume and search for opportunities: https://www.usajobs.gov/StudentsAndGrads/

Local Government
Check the web for internships and positions in your home city, county and/or state. At the University of Richmond become active in Virginia Government:
1. The Center for Civic Engagement and the Virginia General Assembly
   http://engage.richmond.edu/programs/general-assembly.html
2. Virginia General Assembly Internship Program
   http://polisci.richmond.edu/internships/virginia-internship.html

Lobbying, Think Tanks and Capitol Hill
Lobbying Jobs: http://www.lobbyingjobs.com/
Think Tanks: http://www.state.gov/m/fsi/tc/79982.htm
Capitol Hill: http://hillzoo.com/

INTERNATIONAL

Internships, Graduate School, Volunteering, Careers
1. Find advice on Building an International Career on the Career Services website
2. Check out the resource GoinGlobal (accessible through your SpiderConnect account)

To schedule an appointment, please use the online appointment scheduling tool found in SpiderConnect. Stop by drop-in hours at Career Services-THC 306 or Queally Hall-Q273, Monday – Friday from 2 to 4 p.m. For more information, visit careerservices.richmond.edu.